



Frank M. Silvia Elementary School
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Mr. Patrick Lenz, Principal
Mrs. Melissa Homol, Vice Principal

Mr. Michael Pacheco, Vice Principal
Ms. Jennifer Grafton, Dean of Teaching and Learning

August 18, 2021

Dear Silvia Families,

I hope this letter finds you well and are enjoying your last days of summer. We are excited and eager to begin the 2021 - 2022 school year. We have had a busy summer here at Silvia as we housed both the district-wide extended school year summer program and we hosted our own Silvia Summer Academy. On top of having a full building for the majority of the summer, we have also been busy preparing for the upcoming school year.

A huge “shout-out” goes to Mr. Mikey Moniz and his custodial staff on the amazing work they have done organizing and cleaning Silvia - it is literally sparkling! Thank you to Mrs. Debby Sardinha who has been busy behind the scenes making sure families are registered, schedules are uploaded, student assignments are completed, and completing a million other assignments that are integral to the successful opening of Silvia. I also want to thank Ms. Jennifer Grafton and Mr. Michael Pacheco who ran our Silvia Summer Academy on top of supporting me with many agenda items needing to be completed. In addition, our Silvia staff members who worked at our Silvia Summer Academy made excellent progress with our students who attended.

As we head into the school year, I wanted to communicate with you important information relative to our opening and year long procedures and protocol that will be in place. Please use the information in this letter as a reference and guide.

COVID Safety Guidelines

FRPS will continue to follow CDC recommendations as we navigate through the pandemic. We continue to prioritize safety with cleaning and social distancing. In our summer programs, masks were strongly recommended (but not required) for non-vaccinated individuals. I will continue to keep you updated throughout the month of August.

Teacher Assignments and Meet and Greet:

On August 31st, we will have a meet and greet with your child(ren) assigned teacher. All non-vaccinated parties are required to wear a mask. The meet and greet will run between the hours of 2:00 and 3:00 pm. Students' assigned teachers will be emailed to families on August 26th. We ask that families only visit their child(ren) homeroom during this time.

Important Dates for Beginning of the Year:

Thursday, August 26th	Teacher Assignments Emailed Home to Families
Tuesday, August 31st from 2:00 - 3:00 pm	Grades 1 - 5 Teacher Meet And Greet - All non-vaccinated parties are required to wear a mask.
Wednesday, September 1st	Grades 1 - 5 First Day of School Day One of Kindergarten Screening (find schedule HERE)
Thursday, September 2nd	Day Two of Kindergarten Screening (find schedule HERE)
Friday, September 3rd	NO SCHOOL
Monday September 6th	NO SCHOOL
Tuesday, September 7th	PRE-K First Day of School Day Three of Kindergarten Screening (find schedule HERE)
Wednesday, September 8th	Day Four of Kindergarten Screening (find schedule HERE)
Friday, September 10th	Kindergarten First Day of School

Morning Arrival for K - 5:

- The doors of Silvia will not open until 7:20 am every morning.
- Do NOT show up at Silvia prior to 7:10 am as it causes a back up and staff can be blocked from parking.
- Students may NOT be dropped off to wait at the front of the building for the doors to open.
- The line of cars needs to “snake up” around the back parking lot and stop at the stop sign at the back parking lot. Only pull past the back parking lot stop sign when waved up by a Silvia staff member.
- Cars need to pull up to the curb in the front of Silvia school. Please pull all the way up to the stop sign to make room for as many cars as possible. Please do NOT park in the parking lot and walk your child to the building.
- We are asking that all students stay in their cars **until signaled by a staff member to exit** starting at 7:20 am. We will have 6 - 7 cars at one time having students exit their cars and head to the double doors by the music room (these doors are located to the right of the main office doors as you face Silvia school).
- Students need to use hand sanitizer before they enter the building (we will have this outside for the students) and head immediately to their classrooms (we will have plenty of staff members in hallways and outside to support students with getting to their classrooms).
- The doors by the music room will be closed at 7:40 am. After 7:40 am, students need to report to the main office doors. Before students enter they need to use hand sanitizer.
- As the students enter, there will be staff members marking students tardy and giving them tardy passes.

Afternoon Dismissal for K - 5:

- Students will be dismissed at 2:12 pm.
- Cars need to park in the main parking lot found at the end of the Silvia driveway. Once legally parked, one adult needs to go to the exit assigned to their child. A mask should be worn by all adults before they exit their cars and remain on until you enter your car again.
- Students will exit out the following doors:
 - K/Siblings - Playground Doors (back of the school)
 - 1 - Music Room Doors (on the right side of Silvia as you face the school)
 - 2 - Double Doors by Music Room (double doors to the right of Main Office doors as you face Silvia. Same doors as drop off)
 - 3 - Main Office Doors
 - 4 - Gym Doors (on the right side of Silvia as you face the school)
 - 5 - Cafeteria Doors - on the right side of Silvia as you face the school

* For safety reasons, no students will be dismissed between 1:45 and 2:12 pm.

Uniform Policy:

- All students are expected to wear the required uniform during school hours.
- Pants/skirts/shorts are to be a chino material and can be navy, black or khaki in color (no jeans allowed). Skirts and shorts should be longer than fingertip length. Tights or leggings under skirts also need to follow the uniform policy.
- Shirts: The iron logo should be present on all shirts. They are available for \$.50 in the main office. Shirts can be royal blue, kelly green, or white. Sweaters/sweatshirts also need to be proper color.
- New Silvia School Gear: SILVIA hooded sweatshirts (Youth & Adult S-XXL) and SILVIA sweatpants (Youth & Adult S-XL) are available for purchase. These may be worn as spirit wear. Please see the office for an order form.
- Please label students' sweaters, jackets, sweatshirts with your child's name to prevent lost or misplaced items.
- We also have donated Spirit Gear available. Please call the Silvia office for inquiries.

Home-School Connections:

We will continue to use as much digital communication as possible. Please find our website [here](#). In addition, you can follow Silvia School on TWITTER @frps_Silvia. Please also be on the lookout for our weekly newsletter entitled "The Silvia Spotlight." This newsletter is emailed home weekly and is full of important information.

If you have any questions, please do not hesitate to reach out to me directly.

Sincerely,

Patrick Lenz