



**FALL RIVER PUBLIC SCHOOLS**

417 Rock Street  
Fall River, MA 02720  
508-675-8420

“Fall River the Scholarship City  
**USE OF SCHOOL FORM**

Date:
Applicants Name:
School:
Contact Number:
Date(s) Requested:
Ending Dates:
Facility Requested:
Specific Area Needed
Purpose of Use:
Start Time:
End Time:

**If there is to be a charge please fill out the following:**

**Bill To:**


**All requests must be submitted a minimum of ten (10) working days prior to the use.**

**Effective immediately:** All requests for the use of schools for regular School Council or PTA/O meetings as well as all other requests for the use of schools - including fund-raisers, after-school activities, evening activities, and the use of schools by groups not connected with the Fall River Public Schools must be emailed to :

**facilitiesusage@fallriverschools.org**

**You will receive an e-mail from Facilities & Operations once the request has been approved.**

**Please contact Facilities & Operations at 508-675-8330 if you have any further question.**

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**FOR OFFICE USE ONLY**

Approved \_\_\_\_\_ Declined \_\_\_\_\_ Charge \_\_\_\_\_ No Charge \_\_\_\_\_

Date \_\_\_\_\_

**Meg Mayo-Brown, Superintendent of Schools**