



School Event Tracking Sheet**

***4 Guidelines**

- 1. Student has to be present and working during the event, not before or after the event**
- 2. Cannot be required to be there, or be participating for any clubs/activities/classes**
- 3. In accordance to the advisor handbook, the event needs to be approved by the principal or a Student Government advisor or considered an official FRPS event**
- 4. Event needs to be in the school calendar, if not approved otherwise (to get an approval event onto the calendar, email the event to Mrs. Grace Costa <gcosta@fallriverschools.org>)**

I, _____, volunteered on _____
(Your Name) (Date of Event)

at: _____
(Name of School Event)

My duties and responsibilities while at this event were:

Under the supervision of:

(Supervisor name) (Supervisor Signature)

(Your signature) (Supervisor Phone #)

(Date Submitted) Year of Graduation: _____

**NO CREDIT WILL BE GIVEN WITHOUT ALL SECTIONS COMPLETED INCLUDING DUTEIS AND PHONE#

