



CENTURY 21 REPORT CARD COMMENT CODES

Code	Description
801	C21 Purpose - Does not meet expectation
802	C21 Purpose - Progressing toward expectation
803	C21 Purpose - Meets expectation
804	C21 Purpose - Exceeds expectation
811	C21 Responsibility- Does not meet expectation
812	C21 Responsibility - Progressing toward expectation
813	C21 Responsibility - Meets expectation
814	C21 Responsibility - Exceeds expectation
821	C21 Innovation - Does not meet expectation
822	C21 Innovation - Progressing toward expectation
823	C21 Innovation - Meets expectation
824	C21 Innovation - Exceeds expectation
831	C21 Diligence- Does not meet expectation
832	C21 Diligence- Progressing toward expectation
833	C21 Diligence - Meets expectation
834	C21 Diligence - Exceeds expectation
841	C21 Empowerment - Does not meet expectation
842	C21 Empowerment - Progressing toward expectation
843	C21 Empowerment - Meets expectation
844	C21 Empowerment- Exceeds expectation

There are 2 separate Century 21 Comment Code fields for each term. The reference table is to be used with both the **A Comment** and the **B Comment**. **ENTER THE 3 DIGIT CODE IN THE GRADEBOOK CELL AND THE DESCRIPTION WILL PRINT ON THE REPORT CARD.**

Quick Fill Feature – If you enter a code in a gradebook cell and then hit Control – D, the system will fill in the rest of the column with the same value. You can then edit the exceptions with a different code. This also works for erasing a column.

PLEASE VISIT TECH SUPPORT CENTER IN DURFEE ROOM 264 FOR ASSISTANCE WITH ANY GRADEBOOK OR TECH SUPPORT ISSUE.